

MINUTES
Wellesley Housing Authority
SPECIAL BOARD MEETING
October 29, 2019 5:30 PM
Wellesley Town Hall- Conference Room G

PRESENT:

Maura Renzella, Chair Wellesley Housing Authority
Michelle Chalmers, Wellesley Housing Authority
Don Kelley, Wellesley Housing Authority
Tanya Morel, Wellesley Housing Authority – arrived late, was not present for the Bill Payments/Warrant vote

MEETING BEGAN: 5:30 P.M.

Chair Renzella began the meeting with Roll Call, attendance listed above.

A motion was made by Commissioner Chalmers and seconded by Commissioner Kelley, and voted by 3-0 present to approve the Bill Payments/Warrant for checks 16643-16696 in the amount of \$121,591.71.

Chair Renzella presented the Town of Wellesley's peer performance review tool to be considered by the board to adapt and use for the Wellesley Housing Authority (WHA) Executive Director performance review by WHA employees. Commissioners reviewed and edited the document to adapt the tool to the ensure the needs of the WHA. After discussion and adaptation, a motion was made by Commissioner Chalmers and seconded by Commissioner Kelley, and voted 4-0 to approve the WHA Executive Director Performance Evaluation by WHA employees, attached.

Chair Renzella presented the Town of Wellesley's 50/60 series performance review tool to be considered by the board to adapt and use for the Wellesley Housing Authority (WHA) Executive Director performance review. Commissioners reviewed and edited the document to adapt the tool to the ensure the needs of the WHA. After significant discussion and adaptation, a motion was made by Commissioner Chalmers and seconded by Commissioner Kelley, and voted 4-0 to approve the WHA Executive Director Performance Evaluation, attached.

Motion to adjourn made by Commissioner Chalmers and seconded by Commissioner Kelley, voted 4-0
Meeting adjourned 6:45p