



Parking Policy

Adopted 7/1/2020
Implemented:

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1. All Wellesley Housing Authority (WHA) residents who own a motor vehicle are required to obtain a Wellesley Housing Authority parking sticker. The Parking Sticker shall be adhered to the lower left corner of the rear windshield (Drivers Side). WHA parking stickers are issued by the WHA main office.
 2. To obtain a WHA parking permit, the resident must annually register at the WHA main office with the following documents:
 - a. A current WHA lease in which you are a current household member.
 - b. A current driver's license and valid Massachusetts's Vehicle registration. License and registration must reflect the WHA lease address. Altered ID's or registrations will not be accepted.
 - c. Proof of current motor vehicle insurance clearly stating the resident is on the insurance policy and that the resident registering the vehicle is the primary operator.
 3. The WHA reserves the right to revoke and to limit the number of parking passes issued per household.
 4. All residents and guests must obey the following rules:
 - a. Vehicles must be parked in assigned spots or in designated visitor parking areas.
 - i. Parking along the curb, on sidewalks, on grass areas, or in a fire lane will result in the vehicle being towed at the owner's expense.
 - b. Parking permits are valid only in the parking lots where the resident leases an apartment with the WHA.
 - c. Health and Safety, State traffic and other laws, where appropriate, will apply. This includes the prohibition of dumping motor oil or abandoning tires on any WHA property.
 - d. Disabled, non-moveable, non-motorized or otherwise inoperable vehicles (including those awaiting inspection or insurance claims) must be removed within 48 hours.
 - e. Vehicle repairs may not be done on WHA property. (A resident may use AAA if they are a member. Immediate assistance from AAA will not be seen as vehicle repair for the purpose of this policy.)
 - f. Recreational Vehicles (dirt bikes, four-wheelers, etc.), campers, boats, and trailers are not allowed to be garaged on WHA property.

5. Without prior WHA authorization, vehicles in violation of any these conditions may be subject to towing at the owner's expense. WHA has an annual Memorandum of Understanding with Negoshian's Towing Service, see attached for details.
6. Failure to adhere to this policy may subject the vehicle to being towed and the resident shall be responsible for paying all towing charges and storage fees.
7. Snow Emergencies: The WHA reserves the right to request vehicles be moved to snow cleared locations for purposes of snow removal. Residents are required to remove the snow from their vehicles within 24 hours after the end of a snowstorm in order to visibly display their WHA parking permit. The WHA staff are NOT authorized to clear snow from any vehicle. Failure to do so by resident may result in the vehicle being towed.
 - a. It is advisable to keep an extra set of keys to your motor vehicle available in your household or with a trusted person in the event you are not available to move your vehicle.
8. Guest parking is only available where posted. The WHA does not have guest parking at all properties. Guest parking passes must be obtained at the main office and are subject to a 21-day limit per vehicle and per guest. The guest must adhere to the WHA Parking Policy and the registration requirements outlined for all WHA residents:
 - a. A current, valid license.
 - b. A current, valid registration.
 - c. Proof of current motor vehicle insurance stating the guest's name on the insurance policy and that the guest registering the vehicle is the primary operator.